



MARKET DEEPING MODEL RAILWAY CLUB CIO
Registered Charity No. 1187779
MEMBER APPLICATION and DATA (GDPR) CONSENT

I hereby apply to become a member of the above model railway club. In so doing, I agree to abide by the Constitution of the Charity, in particular because it is the duty of each member of the CIO to exercise his or her powers as a member of the CIO in the way he or she decides in good faith would be most likely to further the purposes of the CIO. (Clause 9.3)

I also agree to uphold all regulations for club operation as defined from time to time by the Trustees and to maintain safe working practices as outlined in the club’s Health and Safety and Safe Working Practices documentation.

I further agree to uphold all club policies in relation to vulnerable adults and children.

In relation to data handling, **I give my consent** for the following:

- My name, email address and phone number being held on the membership list maintained by the Membership Secretary and for this information to be used by the Trustees and Club Officers as deemed necessary to keep me informed of all and any activities of the club and other relevant information.
- I confirm I have read the Club’s Data Policy (overleaf) and agree that details below can be used on the club’s:

	Website	Social media	Publicity
Image	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Email address	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telephone No.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Please tick as appropriate or leave blank if you do not wish your data to be so used)

Name

Signed Date

Further Details*

(*Optional, e.g. other skills, qualifications, experience – BUT only if you wish to share)

Email address

Phone number Spouse/Partner name*

Postal address

.....Post Code

PLEASE NOTE:

1. Your application will be considered by the committee. Your appropriate membership subscription will become due upon acceptance.
2. This form will be stored by the Membership Secretary in paper and / or electronic form.
3. If you wish to change your data preferences, please advise the Membership Secretary.
4. If you leave the club, the Membership Secretary will securely shred your information and authorise removal of your information from any lists held by the officers of the club and all future web publicity.
5. Unless you have no email address, normal communications from the club will be by email.

Market Deeping Model Railway Club CIO
Registered Charity No. 118779
General Data Protection Regulation Policy 2020

Introduction

Market Deeping Model Railway Club CIO (MDMRC) will comply fully with the requirements of the General Data Protection Act 2018. This Policy sets out how that will be achieved and who within the organisation will be responsible for ensuring compliance. This policy is applicable to all club members.

Definitions

"Members" are all those who have paid the appropriate annual membership subscription or have been granted honorary or life membership by the club.

Type of data collected and held both on paper and computer:

First Name, Surname, Postal Address, Telephone Numbers (landline and / or mobile), Email Address.

In addition, optional information including skills, experience and spouse/partner may be held if offered.

Use of Data

MDMRC uses the collected data to administer the organisation. In addition, the email addresses of the Members are used to circulate notices of events deemed to be of interest to the members. These circulated notices include events directly involving MDMRC and events organised by others.

Sharing Data outside of MDMRC

MDMRC does not share data with any person not a member of MDMRC without obtaining agreement in each individual case. We do however share your name and email address with Mailchimp an American email automation company, for the purposes of emailing newsletters and other information about club activities. That data is held in accordance with Mailchimp's data policy which can be viewed at <https://mailchimp.com/legal/privacy/>

Deletion of Data

All data in respect of a member will be deleted when a member resigns or their membership is terminated under the rules of the club.

MDMRC will use its best endeavours to ensure data is removed from all email lists, and other live records held by the MDMRC and its members. You may also ask us to remove your details from Mailchimp or Unsubscribe yourself if you prefer.

Member choice of use of Data

On joining, applicants will be asked to provide the data detailed overleaf. Each member has the right to withhold any item of data they do not want MDMRC to hold. Each member has the right to withdraw any data that they do not want to have recorded by MDMRC.

Ensuring Data Accuracy

MDMRC requests that all members complete its membership application and GDPR consent form. It is the responsibility of each member to ensure that they advise the MDMRC Membership Secretary promptly of any changes to the data held by the club.

Data Controller

The Market Deeping Model Railway Club Membership Secretary is the Data Controller and holds responsibility for ensuring policy compliance. The email address of the Membership Secretary is memsec@mdmrc.org.